



11411 Southern Highlands Parkway, Ste. #100
 Las Vegas, NV 89141 • (702) 361-6640
 compliance1@olympiacompanies.com
 www.olympiamanagementservices.com

Board Appeal Request

Owner _____ Account # : _____ Phone _____

Unit Address _____ Email _____

Only ONE board will see this request.

SELECT ONE COMMUNITY:

<input type="checkbox"/> <i>Bella Sera</i>	<input type="checkbox"/> <i>Horizon Gibson</i>	<input type="checkbox"/> <i>Royal Highlands</i>
<input type="checkbox"/> <i>Estates</i>	<input type="checkbox"/> <i>Interlude</i>	<input type="checkbox"/> <i>Southern Highlands</i>
	<input type="checkbox"/> <i>Lennar 's Masters Collection</i>	<input type="checkbox"/> <i>Tuscan Cliffs</i>
	<input type="checkbox"/> <i>Monterosso Premier</i>	<input type="checkbox"/> <i>Vintage Valley</i>

Violation Type: _____ Start Date: _____

Why should fines be reduced/removed (attach an additional sheet if necessary): _____

CURRENTLY DUE

As of _____

Fines _____

Interest _____

TOTAL DUE _____

TOTAL OFFER

\$ _____

(MUST COMPLETE)

- AUTHORIZATION:**
- I understand that I must enter an amount in the "TOTAL OFFER" section above for my request to be processed.
 - I understand that fines will continue to accrue until the violation is corrected.
 - I understand that it is easier for the Board to understand the issue if I attend the hearing or submit a full written statement.
 - I understand that this breakdown was provided for the purposes of obtaining amounts due as of the date of the request. Additional fees and charges may be assessed (subsequent to the dissemination of this information) as described in the Association's Governing Documents and Policies.
 - I understand that there is no guarantee the Board will accept my offer.
 - I understand that all fees charged by a third party agency must be handled directly through that agency.

OFFER MUST BE FILLED IN

Signature _____ Date _____

INFORMATION ABOUT YOUR BOARD APPEAL REQUEST

1. The Board Appeal Request form must be completely filled out. If the form is not complete, it will be returned for completion.
2. Any violation(s) that you wish to have the Board review must be listed on the Board Appeal Request Form.
3. Board Appeal Hearings are scheduled in the order requests are received by the management company. Requests are typically heard within 60-days from the date the request is received.
4. The violation(s) was initially reviewed at a Compliance Hearing by the Compliance Committee members. The Board Appeal goes before the Association Board of Directors, and the Appeal Hearing will be the first time those individuals have reviewed the violation.
5. You will be notified by mail of the date and time of the Appeal. Upon arrival at the Association office, you will be asked to sign in. The Board will meet with each homeowner (or authorized contact) according to the order of the sign-in sheet.
6. Attendance at the Appeal is not required, but it is highly recommended.
7. Please bring any information, pictures, and other documents pertinent to the Appeal.
8. The Board asks that you to limit your verbal response to three (3) minutes.
9. The Board will deliberate in private and their decisions are based on the facts presented.
10. A letter with the Board's decision of the Appeal will be mailed within 30-days to the address the Association has on record.
11. Homeowners (or authorized contacts) are granted only one (1) Board Appeal per violation, and the decision of the Board is final.