

Architectural Review Application

Standard Review _____ Expedited Review _____

Accepted by: _____ Check # _____

ALL APPLICATIONS MUST INCLUDE:

- _____ The Architectural Review submission must be completed on this Southern Highlands Master application, and shall be completed and signed by the homeowner on record.
- _____ Neighbor Impact Statement (signed by neighbors – please do not put N/A, but indicate why there is no signature).
- _____ Application fee payable to Southern Highlands Community Association. Refer to page two of this application for applicable fees to be paid.
- _____ Must include one **(1) ORIGINAL** of the entire submittal. *We recommend that you make a second copy for you to keep for your records. The Architectural Review application will become property of Southern Highlands and will not be returned to the Homeowner.*
- _____ If you currently have an open violation for improvements made without ARC approval, color photographs must be submitted along with this application.
- _____ If you are submitting for review of existing landscaping or exterior improvements, color photographs must be submitted with this application.
- _____ If you live in a sub association, you may still be required to receive approval for these improvements from your sub association. Please contact them if you have not already done so to find out the required procedure. Southern Highlands does not forward applications to sub-associations. A letter will be mailed within Forty-Five (45) days of receipt with the status of the Architectural Review by the Architectural Review Committee (ARC). Expedited reviews are available. Refer to page 2.
- _____ Refer to Design Manual for all submittal requirements pertaining to the proposed or existing improvements related to this ARC submittal. The ARC may request additional information.

ALL INCOMPLETE APPLICATIONS WILL BE RETURNED TO HOMEOWNER AT THE MAILING ADDRESS LISTED ON THIS APPLICATION.

Submissions shall be delivered or mailed to:

**Southern Highlands Community Association
 11411 Southern Highlands Parkway, Suite 100
 Las Vegas, NV 89141**

NO APPLICATIONS WILL BE ACCEPTED WITHOUT PAYMENT

The legal homeowner must address any questions/comments regarding this submission. Our office will not discuss this matter with any sub contractor or vendor for the homeowner at any time without written consent from homeowner.

Homeowner Signature _____ Address _____
 (at Southern Highlands)

SOUTHERN HIGHLANDS COMMUNITY ASSOCIATION

ARCHITECTURAL REVIEW APPLICATION FEES

1. Twenty five dollar (\$25.00) fee improvements:

- a. Driveway Extension
- b. Security Lights
- c. Replacement of Trees and/ or bushes
- d. Patio Slab
- e. Rock-scape (initial installation)
- f. Paint Change
- g. Front Yard Landscape Installation
- h. Rear/ Side Yard Landscape Installation
- i. Front Yard Conversion (grass to desert)
- j. Rear Yard Conversion (grass to desert)
- k. Play Equipment
- l. Storage Shed
- m. Courtyard walls
- n. Fencing
- o. Gates
- p. Solar Panels

2. Fifty dollar (\$50.00) fee improvements:

- a. Any improvement that includes an altered structure, a structure attached to the primary residential structure, or detached structure that requires a permit from Clark County including, but not limited to:
 - i. Room Additions
 - ii. Balconies
 - iii. Patio Covers
 - iv. Extended Garages
 - v. Detached Pergola or Trellis Structures
 - vi. Gazebo or other Accessory Structures
- b. Any improvement holding water including, but not limited to:
 - i. Pools (above and below ground)
 - ii. Spas (above and below ground)
 - iii. Pond

3. Expedited ARC Reviews (14 business day turn-around):

- a. Additional Twenty-five Dollar (\$25.00) fee.

4. Revisions to Approved ARC Applications:

- a. Twenty-five Dollar (\$25.00) fee. (Within 6 months of ARC approval. Otherwise a complete new Architectural Review application is required)

**SOUTHERN HIGHLANDS COMMUNITY ASSOCIATION
ARCHITECTURAL REVIEW APPLICATION**

SUB-DIVISION _____

HOMEOWNER'S
NAME: _____

ADDRESS: _____

HOME PHONE #: _____ WORK PHONE # _____

E-MAIL ADDRESS: _____

ADDRESS TO MAIL STATUS OF APPLICATION IF DIFFERENT FROM ABOVE:

TYPE OF CONSTRUCTION PROPOSED: (Verbiage must match on all forms) _____

TO BE CONSTRUCTED BY: _____

ADDRESS: _____

CONTRACTOR'S LICENSE #: _____ LIMIT: _____

PREPARER'S/ ARCHITECT'S NAME: _____

ADDRESS: _____ LICENSE#: _____

HOMEOWNER SIGNATURE: _____ DATE: _____

ACKNOWLEDGEMENT OF DESIGN MANUAL REQUIREMENTS

*****IMPORTANT: Please read and abide by the statement below.*****

I _____ (Homeowner) have read and understand that I must comply with the latest version of the Southern Highlands Homeowner Design Manual updated March 24, 2011, and all requirements that apply to my proposed improvements.

Further, I have provided a copy to my subcontractor(s) and/or vendor(s), and understand that they must also construct any and all improvements in accordance with the Southern Highlands Homeowner Design Manual.

Homeowner Signature: _____ Date: _____

SOUTHERN HIGHLANDS COMMUNITY ASSOCIATION

IMPACTED NEIGHBOR STATEMENT

OWNER'S NAME: _____

ADDRESS: _____

SUB-DIVISION: _____ LOT #: _____

TYPE OF CONSTRUCTION PROPOSED: (Verbiage must match on all forms):

On _____, 20____, I presented the attached plans to the following affected neighbors for their review. Each neighbor has been notified that the plans are being submitted for approval.

1. ADJACENT NEIGHBOR Telephone _____

Signature: _____ Address _____

I have been made aware of proposed improvements ____ Comment _____

2. ADJACENT NEIGHBOR Telephone _____

Signature: _____ Address _____

I have been made aware of proposed improvements ____ Comment _____

3. FACING NEIGHBOR Telephone _____

Signature: _____ Address _____

I have been made aware of proposed improvements ____ Comment _____

4. FACING NEIGHBOR Telephone _____

Signature: _____ Address _____

I have been made aware of proposed improvements ____ Comment _____

5. REAR NEIGHBOR Telephone _____

Signature: _____ Address _____

I have been made aware of proposed improvements ____ Comment _____

6. REAR NEIGHBOR

Telephone _____

Signature: _____ Address _____

I have been made aware of proposed improvements ____ Comment: _____

7. OTHER

Telephone _____

Signature: _____ Address _____

I have been made aware of proposed improvements ____ Comment _____

SHARED WALL CONSENT STATEMENT

I, _____, have reviewed the attached plans to raise the shared property wall between my address at _____ and the property indicated on this application. I consent to allow the homeowner of record to make the indicated adjustments to the height of the wall and I understand that my consent will in no way indemnify myself from responsibility of maintaining and repairing the wall if needed in the future. I also acknowledge that the alteration of the wall is ultimately the responsibility of the above mentioned homeowner and me and should the alteration go unfinished for an extended period of time or be altered in a fashion not pre-approved by the ARC, the burden of bringing the wall into compliance will be shared between the co-owner of said wall and me.

Consenting Homeowner Signature: _____ Date: _____

Applying Homeowner Signature: _____ Date: _____

SHARED WALL CONSENT STATEMENT

I, _____, have reviewed the attached plans to raise the shared property wall between my address at _____ and the property indicated on this application. I consent to allow the homeowner of record to make the indicated adjustments to the height of the wall and I understand that my consent will in no way indemnify myself from responsibility of maintaining and repairing the wall if needed in the future. I also acknowledge that the alteration of the wall is ultimately the responsibility of the above mentioned homeowner and me and should the alteration go unfinished for an extended period of time or be altered in a fashion not pre-approved by the ARC, the burden of bringing the wall into compliance will be shared between the co-owner of said wall and me.

Consenting Homeowner Signature: _____ Date: _____

Applying Homeowner Signature: _____ Date: _____